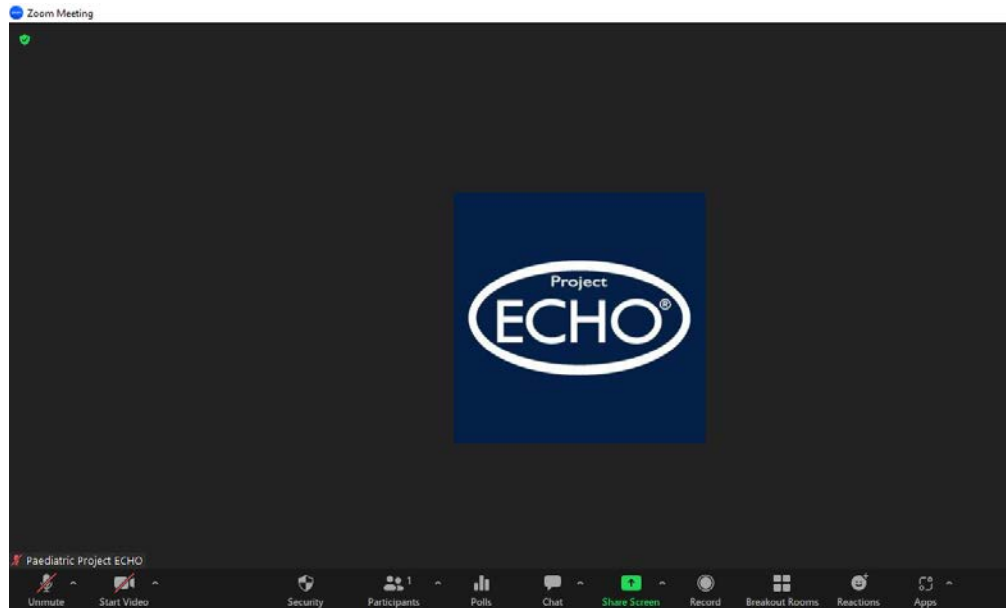


How to Zoom “Share Screen” a PowerPoint in Presenter View with Notes

Instructions for PC Computers

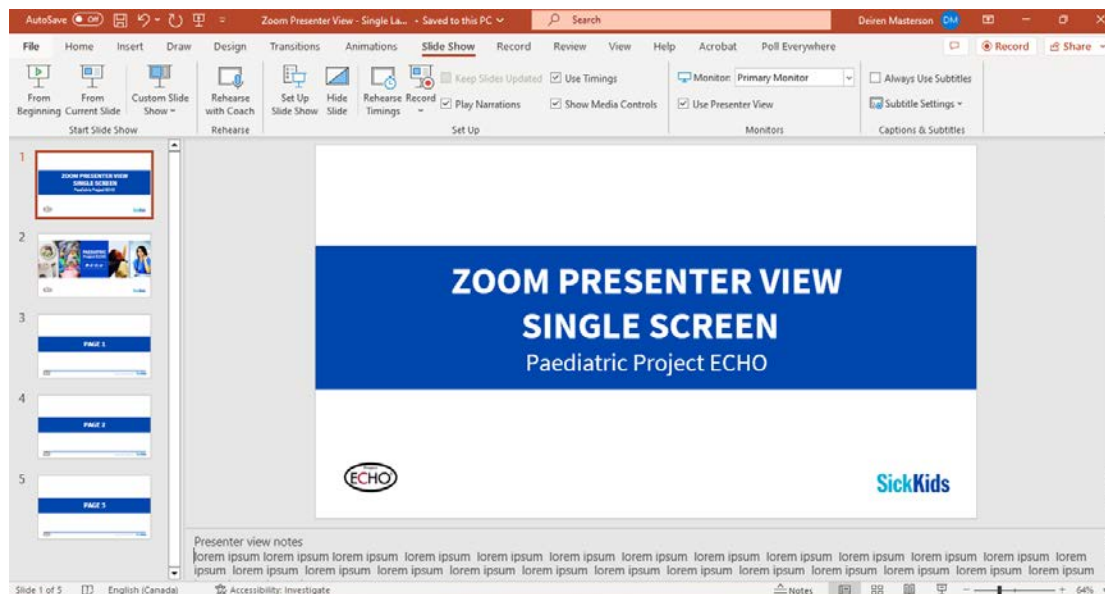
Note: To use this method – please ensure there are no automated transitions for “next slide”

1. Login to your Zoom Meeting



2. Open your Powerpoint:

- Select Slideshow
- Select “start from the Beginning”



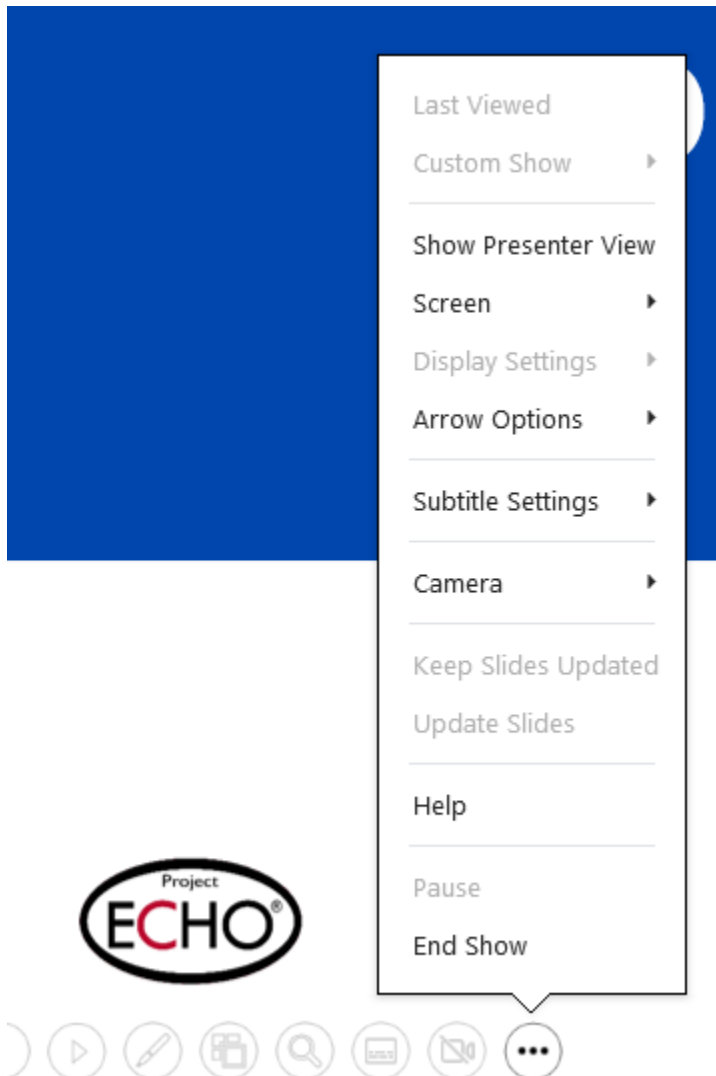
How to Zoom “Share Screen” a PowerPoint in Presenter View with Notes

PPT is now in Full Screen

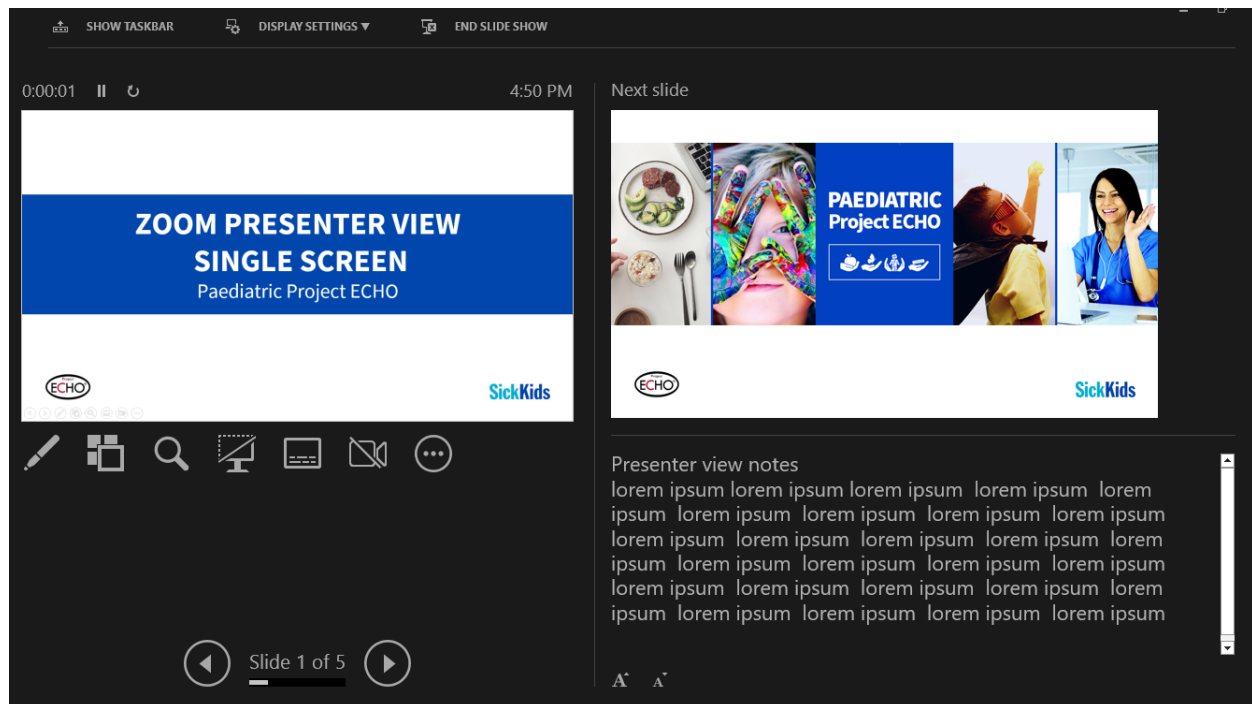
Select the 3 dots “...” at bottom left of PPT



Select “Show Presenter View”



How to Zoom “Share Screen” a PowerPoint in Presenter View with Notes



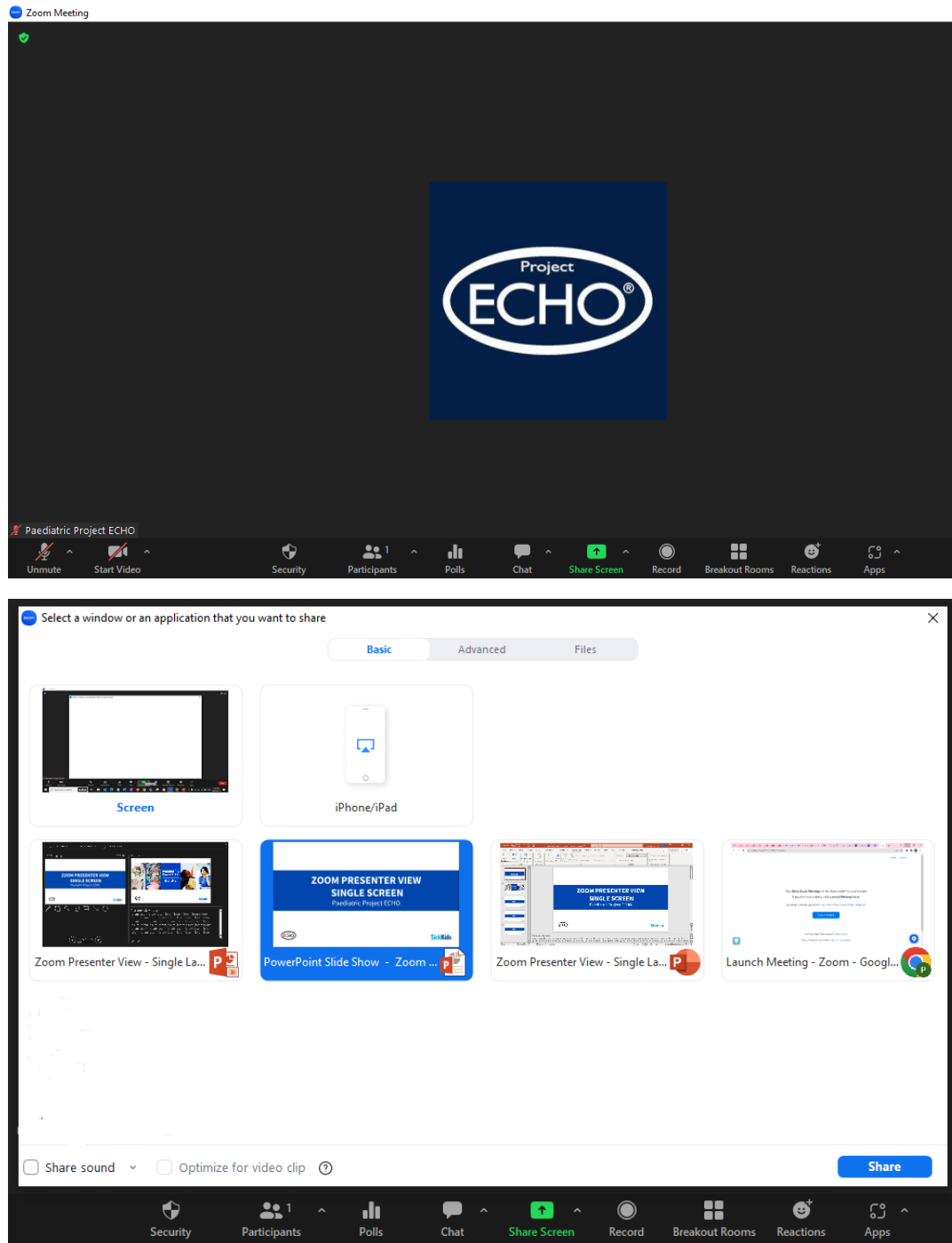
Select “Windows” Key + Tab



This brings you to a screen showing all your Open windows.

Select the “Zoom” window and “Share Screen” and select your “Full Screen Powerpoint Slide Show” window.

How to Zoom “Share Screen” a PowerPoint in Presenter View with Notes



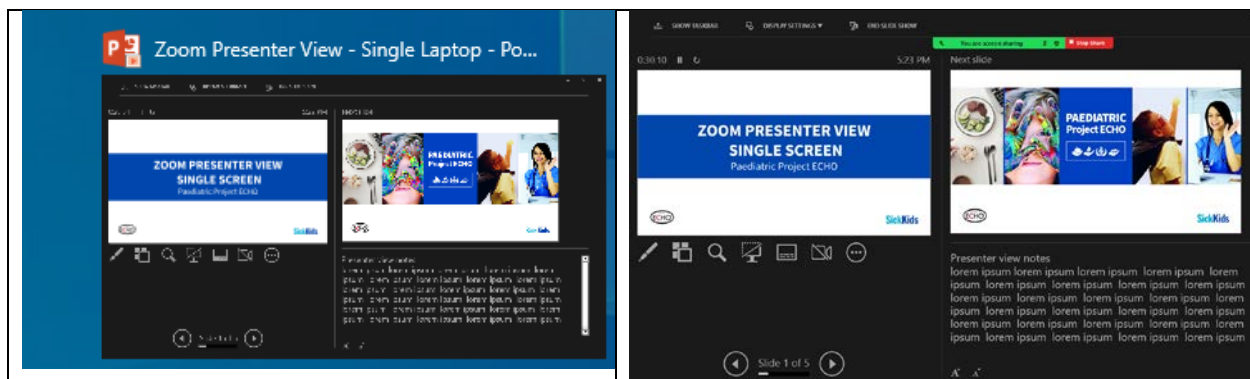
You will now be see the Full Screen PPT with Zoom message “You are screen sharing”

How to Zoom “Share Screen” a PowerPoint in Presenter View with Notes

You are screen sharing Stop Share



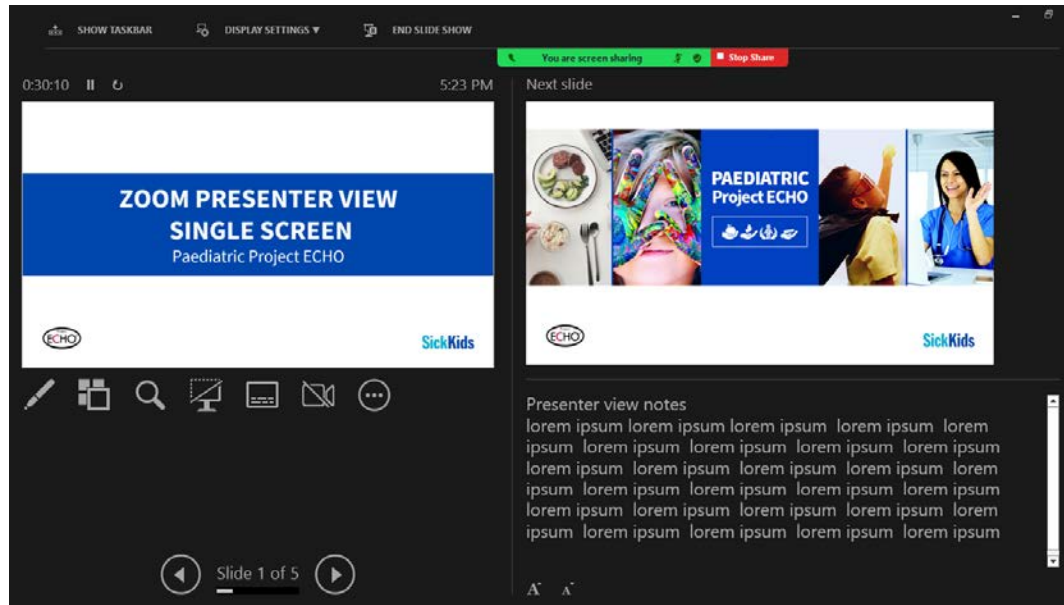
Select “Windows” Key + Tab again and Select the “Presenter View” window



How to Zoom “Share Screen” a PowerPoint in Presenter View with Notes

You are now ready to begin presenting in Presenter View with Notes:

- **What You See** - Presenter view with your Notes



- **What Your Audience Sees** – PowerPoint Slide Show in Full Screen

